



2014 - 2015 Membership Renewal Process

1. Go to the home page at <http://ibno.org>
2. Go to the top right hand corner of the web page and enter your e-mail address and password then click the Login button
3. Go to the top right hand corner of the web page and click "View Profile"
4. Under the membership details you will see "Membership Level" next to it is a button titled "Change membership level" click this button
5. Choose the appropriate membership level
6. Click the "Next" button at the bottom right hand side of the web page
7. Verify that all the information on the web page is correct and click the button titled "Update and next"
8. Review the information on this web page and click the button titled "Confirm"